

Prairie Seeds Academy SIP Action Plan 2007-08

Goal I: Increase language arts proficiency

Target Goal:

- **By June 2008, all students enrolled for one year will grow at least 1.2 grade levels in reading as measured on the NWEA from fall to spring.**
- **By June 2008, all students that are two years or more below grade level in reading and enrolled for one year will grow at least 1.5 grade levels as measured on the NWEA from fall to spring.**

Rationale:

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Expand teacher knowledge of curriculum and instructional strategies.	1. Examine guided reading books for potential instructional concepts.	Curriculum Coordinator	Monday SD - monthly	Guided reading materials	Staff usage Classroom observation
	2. Train all teachers in Houghton Mifflin series.	Principal, HM rep	August ½ day Follow-up at 2 hour SD periodically	Houghton Mifflin materials	Guskey L1/2 evaluation survey Classroom observations Student test data
	3. Train staff in how to use guided reading with Houghton Mifflin	Pang	August ½ day	Houghton Mifflin and guided reading materials.	Guskey L1/2 evaluation survey Classroom observations Student test data
	4. Use Houghton Mifflin phonics skills	Curriculum Coordinator and classroom teachers	Ongoing through out the year.	HM materials	Staff usage Classroom observation
	5. Extended Day Program	Curriculum Coordinator, Principal	Begin 2 nd week in September and continue through out the year.	Curriculum, instructors,	Attendance Student test data
	6. Test taking skills	Curriculum Coordinator, classroom teachers	On going throughout the year.	Materials	Observation Student test data

1/23/2008

	7. Reading Word Wall	Curriculum Coordinator, classroom teachers	On going throughout the year.	Word, definitions	Observation
	8. Implement CALLA	Principal, Curriculum Coordinator	September 2007 and quarterly trainings.	Materials	Guskey L1/2 Evaluation Survey Classroom observations Student test data
	9. Purchase supplemental materials for the library	Curriculum Coordinator	Summer 2007 and throughout the year.	Materials	Supplemental materials available
B. Align Curriculum to State Standards.	1. Train staff to write curriculum maps for reading?	VECG	August	Template, lesson plans, teacher's guide for Houghton Mifflin, time	Guskey L1/2 Evaluation Survey Curriculum map completed
	2. Align reading curriculum to the state standards and benchmarks	VECG	By the end of November	Template, reading and writing State benchmarks, lesson plans, teacher's guide for HM, time	Guskey L1/2 survey Standards are mapped Student test data
	3. Review curriculum maps for gaps and repetitions – update.	VECG	Three times on Monday SD with final in May	Reading curriculum maps	Maps updated
C. Use formative data to enhance student achievement.	1. Use data to set classroom and student goals for CIP	VECG	August & September	MCA II, NWEA	CIP completed,
	2. Train in CIAMS to track formative data.	VECG	August & September	CIAMS software, PC computers	Guskey L1/2 Evaluation Survey, staff usage
	3. Use CIAMS to track student progress for CIP.	VECG	Scores entered weekly, monthly teams meet to compare data & monitor progress	CIAMS reports, CIP , monitoring forms	CIAMS reports, formative data reports, staff usage, student test data
	4. Use running records, CBM??				

1/23/2008

D. Provide Incentives for students to read at home.	1. Get free books	Curriculum Coordinator	Begin in August and continue throughout the year	Resources	Books obtained
	2. Copy HM paper book and send home	Curriculum Coordinator	Monthly beginning in September	Time, paper	Student usage, parent survey
	3. Get library cards for students	Curriculum Coordinator	September & October	Time, buses?	Library cards obtained and used
	4. Celebrate success	Curriculum Coordinator, Principal	Monthly	Time, certificates	Parent & student feedback
	5. Imbed parents??				

1/23/2008

Goal II: Increase math proficiency

Target Goal:

- **By June 2008, 80% of all students enrolled for one year will grow at least 1 grade level in math as measured on the NWEA from fall to spring.**
- **By June 2008, all students that are two years or more below grade level in math and enrolled for one year will grow at least 1.5 grade levels as measured on the NWEA from fall to spring.**

Rationale:

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Implement best practices in math curriculum and instructional strategies.	1. Create honors math program and use on going assessments to regroup.	Curriculum Coordinator, Principal	September 4, 2007 On going assessment	Advanced materials, assessment tool, fit into schedule	Class offered, student test data shows success
	2. Purchase additional math manipulative.	Curriculum Coordinator, middle school math instructor	Summer/fall 2007	Money	Material purchased, staff & student usage
	3. Continue extended day program	Curriculum Coordinator, Principal, leadership team, Board	September 2007 to end of year	Instructors, curriculum	Attendance, student formative data
	4. Math word wall (include ELL vocabulary)	Classroom teachers with help from Curriculum Coordinator and ELL instructor	On going	Words, definitions	Observations, student formative data
B. Align Curriculum to State Standards.	1. Write curriculum content maps for math 6-8?	VECG	August	Template, lesson plans, teachers guide for Connected Math	Guskey L1/2 evaluation Survey, completed map
	2. Align math curriculum to the state standards and benchmarks for 6-8	VECG	By the end of November	Template, math State benchmarks, lesson plans, teachers guide for CM.	Guskey L1/2 evaluation Survey, Standards mapped, student test data
	3. Review curriculum maps K-8 for gaps and repetitions – update.	VECG	Three times a year with final in May	Math curriculum maps	Maps updated

1/23/2008

C. Use formative data to enhance student achievement.	1. Use data to set classroom and student goals for CIP	VECG	August & September	MCA II, NWEA	CIP completed,
	2. Train in CIAMS to track formative data.	VECG	August & September	CIAMS software, PC computers	Guskey L1/2 survey, staff usage
	3. Use CIAMS to track student progress for CIP.	VECG	Scores entered weekly, monthly teams meet to compare data & monitor progress	CIAMS reports, CIP , monitoring forms	CIAMS reports, formative data reports, staff usage, student test data
	4. Use STAR and CBM's	Curriculum Coordinator and teachers	Approximately every six weeks	Test	Progress shown on formative test

1/23/2008

Goal III: Increase science knowledge

Target Goal:

- **By June 2008, 80% of all students enrolled for one year will grow at least 1 grade level in science as measured on the NWEA from fall to spring.**
- **By June 2008, all students that are two years or more below grade level in science and enrolled for one year will grow at least 1.5 grade levels as measured on the NWEA from fall to spring.**

Rationale:

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Implement best practices in science curriculum and instructional strategies.	1. Implement Glencoe science program.	Glencoe representative	August 2007	Glenco materials	Guskey L1/2 evaluation Survey, Classroom observations , Student test data
	2. Order science equipment and supplemental materials	Curriculum Coordinator, MS science instructor	Summer & Fall 2007	Money	Purchases made
	3. Train K-5 teachers in use of Foss kits	?	August workshop Ongoing	Foss Kits, trainer	Guskey L1/2 survey, Staff usage, Classroom observation
	4. Science word wall	teachers	September 4, 2007 Ongoing	Words & definitions	Observation
B. Align Curriculum to State Standards.	1. Write curriculum content maps for science K-5?	VECG	Second quarter	Template, lesson plans, teachers guide for Glencoe, list of Foss kit materials	Guskey L1/2 evaluation survey, maps completed
	2. Align science curriculum to the state standards and benchmarks for 6-8	VECG	By the end of November	Template, science State benchmarks, lesson plans, teachers guide for Glencoe.	Guskey L1/2 evaluation survey, standards mapped, student test data
	3. Review curriculum maps K-8 for gaps and repetitions – update.	VECG	Twice a year with final in May	Science curriculum maps	Maps updated

1/23/2008

C. Use formative data to enhance student achievement.	1. Use data to set classroom and student goals for CIP	VECG	August & September	MCA II, NWEA	CIP completed,
	2. Train in CIAMS to track formative data.	VECG	August & September	CIAMS software, PC computers	Guskey L1/2 Evaluation Survey, staff usage
	3. Use CIAMS to track student progress for CIP.	VECG	Scores entered weekly, monthly teams meet to compare data & monitor progress	CIAMS reports, CIP , monitoring forms	CIAMS reports, formative data reports, staff usage, student test data
	4. Use CBM's	Curriculum Coordinator and teachers	Approximately every six weeks	Test	Progress shown on formative test

1/23/2008

Goal IV: Develop an appreciation and cultural awareness of Hmong

Target Goal:

➤ **By June 2008, 70% of the students in grades K-8 will have a minimum proficiency in reading, writing and speaking Hmong.**

Rationale: Hmong culture is the focus of the school

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Implement a Hmong Literacy/culture program across all grades K-8.	1. Update and develop an assessment plan for grades K-8 in Hmong reading comprehension and writing.	Principal, Hmong instructor	Summer & Fall 2007	Materials	Plan completed, reflection on how well it works
	2. Develop content and objectives for 7 th & 8 th grade Hmong literacy/culture program	Principal, Hmong instructor	Summer 2007	Materials	7 th & 8 th grade program complete, reviewed at the end of the year
	3. Teach Hmong Literacy & Culture 30 minutes daily in primary, 40 in intermediate and on alternate days for 50 at middle school	Principal	September 4, 2007	Scheduled time	Is part of the master schedule
	4. Hmong word wall	Teachers	September 4, 2007 On going	Words, definitions,	Observation
B. Provide Hmong Cultural awareness for staff.	1. Train staff in Hmong culture	Principal, Hmong teacher	Twice during the 2007-08 school year	Materials,	Guskey L1/2 survey
	2. Send selected staff to HND conference and report back to remaining staff	Principal	April 2008, Monday SD meeting	Money, substitutes	Present back to staff, survey
	3. Provide reading material about Hmong culture to teachers to be incorporated into curriculum	Principal, Curriculum Coordinator, Hmong instructor	Beginning in September and continuing throughout the year	Materials	Classroom observations, part of staff evaluation

1/23/2008

	4. Hold Hmong culture assemblies	Principal,	Monthly	Groups to perform/present	Student response
	5. Celebrate Hmong events	Principal	December	Food, activities, transportation?	Attendance, survey?

1/23/2008

Goal V: Improve communications and engagement of all stakeholders (parents, staff-staff, staff & administration)

Target Goal:

- **At least 80% of each group, students and parent’s, will indicate they are satisfied or very satisfied overall with the academic and non-academic programs at PSA, as measured by a survey using a Likert Scale ranging from not satisfied to very satisfied.**
- **At least 80% of staff will indicate they are satisfied or very satisfied on a climate survey of Administrative satisfaction as measured on a Likert Scale.**

Rationale:

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Use multiple incentives to increase parent participate in conferences.	1. Parents will be called before conferences and special school events	Staff	Fall and Winter	Information	Parent attendance
	2. Have a book fair during 1 st quarter conferences (English and Hmong).	Principal or Curriculum Coordinator	Fall	Books, volunteers	Attendance, books sold
	3. Call parents for a phone conference that are a no show at P/T conferences.	Teachers	Fall and Winter	Student achievement data	Conference report
	4. Provide child care during P/T conferences	Principal	Fall and Winter	Volunteers	Parent response, number using
	5. Educational trainings for parents	Principal	Monthly	Materials, volunteers	Parent response/survey
B. Improve communications with staff through leadership development	1. Provide leadership training for Leadership Team (shared decisions)	VECG	August 13 & 14, 2007, three follow up session during regular LT meetings	Leadership training materials, LCD projector, flip chart paper	Guskey L1/2 survey
	2. Staff socials	Principal	?	Food	Attendance, informal feedback

1/23/2008

Goal VI: Create a safe and positive learning environment.

Targeted Goal:

- All staff will implement selected elements of RC I or RD I during the 2007-08 school year.
- A student survey administered in the Spring will indicate a 90% satisfactory rating.
- Teachers will begin to track student discipline referrals
- Student office referrals will drop from 100 to 75 during the 2007-08 school year compared to last year.

Rational: The charter of PSA focuses on having a safe and positive learning environment for all children.

Strategy	Actions Required for Implementation	People Accountable for Action Step	Dates Each Action is to Be Accomplished	Resources Needed	Evaluation
A. Consistent implementation of Responsive Classroom I	1. Train new staff in RC I or RD I	Principal Origins Staff	Fall 2007	SD money, Origins material, substitutes	Guskey L1/2 survey
	2. Begin training selected staff in RC II	Principal Origins Staff	Summer 2008	SD money, Origins material, substitutes	Guskey L1/2 survey
	3. All staff will implement and use: morning meeting, academic choice, hopes and dreams, 7 principals, give me five, positive learning	Teachers	Daily	Material	Classroom observation, Guskey L1/2 survey
B. Implement and enforce new discipline policy.	1. Track office referrals	Principal, administrative assistant	Begin September 4, 2007	Referral form, tracking process	Quarterly reports
	2. Teachers will track referrals to Buddy Room	Teachers	Begin September 4, 2007	Referral form, tracking process	Quarterly reports